

Village of Oswego Police Commission

Meeting Minutes 06/04/2020

Call to Order / Roll Call

Commissioner Elvin called the meeting to order at 5:04 PM.

Roll Call

On a roll call, Commissioner Elvin and Commissioner Niesman were present. Chief Burgner and Executive Assistant Lawrence were also present.

Approval of Minutes

The Commission reviewed the minutes from May 7, 2020. After a review of said minutes, Commissioner Niesman made a motion to approve the minutes from May 7, 2020, Commissioner Elvin seconded, motion passed.

Bills / Correspondence

Nothing at this time.

New Business

Nothing at this time.

Old Business

1. 2018 Police Officer Testing Process
 - A. Review / Approve Backgrounds and/or Conditional Employment offers – Nothing at this time.
 - B. Candidate / Recruit Status Updates – Officer Townsend has completed his field training and is now out on his own.
 - C. Discuss / Approve Next Steps – Nothing to report at this time.
2. 2020 Police Officer Testing
 - A. Orientation / Written Examination Testing / Dates – We are moving forward with the Police Testing at OEHS. We will be following strict guidelines for social distancing and instructions have been going out weekly to applicants. The idea of splitting the group into two the day of testing was discussed. This would help with social distancing due to the overwhelming response, as 303 applicants were received. After further discussion, it was agreed to split the group in two, but the testing still remains on June 13th as planned. Oral interview dates have been locked in for July 27-29, 2020.
 - B. Review / Approve Various Documents – The Board looked at some of the handouts that are normally provided at orientation. A few things were verified through Attorney Broihier by Lawrence on behalf of the Commission. Let the minutes reflect that the Board was good with the documents for handing out at the orientation/police test.
 - C. Registration / Seating Setup – Lawrence had a diagram with potential seating at OEHS to provide social distancing. She went over her recommendation on how to do seating as applicants check in, and the Commissioners were good with the option presented. In addition, five CSOs are available to assist on the day of testing and possibly CPAAA.
 - D. Prep, Procedures and Requirements for 2020 Testing Process – A document was shared on what could go out to applicants on the next email. This will provide details, instructions as we have been doing weekly. The Board had no changes or additions.

3. Rules / Regulations – Updates – Nothing to report at this time
4. Sergeant Promotional Testing – Updates - - Nothing to report at this time.
 - A. Sergeant Promotions / Promotional Testing – Updates / Process
 - B. Discussion / Next Steps

Executive / Closed Session

Nothing at this time.

Next Meeting – The next regular is scheduled for July 9, 2020 at 5:00 PM.

Public Forum / Public Comment

None

Adjournment – Commissioner Niesman made a motion to adjourn the meeting at 5:44 PM
Commissioner Elvin seconded, motion passed.

Respectfully Submitted,

Police Commission Board Secretary, Jeff Hahn

Respectfully Submitted by:

Denise Lawrence, Executive Assistant to the Chief of Police