

# Village of Oswego Police Commission

## Meeting Minutes 05/07/2020

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### Call to Order / Roll Call

Commissioner Elvin called the meeting to order at 5:01 PM.

### Roll Call

On a roll call, Commissioner Elvin, Commissioner Hahn and Commissioner Niesman were present. Chief Burgner, Deputy Chief Delphey and Executive Assistant Lawrence were also present.

### Approval of Minutes

The Commission reviewed the minutes from March 5, 2020. After a review of said minutes, Commissioner Niesman made a motion to approve the minutes from March 5, 2020, Commissioner Hahn seconded, motion passed.

### Bills / Correspondence

Nothing at this time.

### New Business

Nothing at this time.

### Old Business

1. 2018 Police Officer Testing Process
  - A. Review / Approve Backgrounds and/or Conditional Employment offers – Nothing at this time.
  - B. Candidate / Recruit Status Updates – Officer Townsend continues to do well and will tentatively be done with Field Training around the end of May.
  - C. Discuss / Approve Next Steps – Nothing to report at this time.
2. 2020 Police Officer Testing
  - A. Orientation / Written Examination Testing / Dates – We are moving forward with the Police Testing at OEHS. We will be following strict guidelines for social distancing and instructions will go out to applicants. One change will be entering through Door #2.  
Regarding the Oral Interview dates, several dates were discussed so that this can be reserved on the books with RMA. Lawrence will send out an email in order to find out what dates work best and are preferred for all three Commissioners. Applications - - We have received 143 applications to date.
  - B. Study Guide – No study guide has been provide in the past and we advertised that there would not be one; however, one has become available if the Board wanted to allow it this year. It was decided to stick with what was originally planned/decided and not to have a study guide, but they will look into considering this in 2022 so it can be decided before the process begins.
  - C. Review / Approve Various Documents – The Board looked at some of the handouts that are normally provided at orientation. Some of the wording will be verified through the Attorney Broihier – Lawrence will be contacting him on behalf of Commissioner Elvin.  
The Board also reviewed a question pertaining to college, which Lawrence will also run by the Attorney Broihier.

- D. Prep, Procedures and Requirements for 2020 Testing Process – A mass email will be going out explaining that we are moving forward with this essential testing and applicants need to bring masks and two #2 sharpened pencils.
- 3. Rules / Regulations – Updates – Nothing to report at this time
- 4. Sergeant Promotional Testing – Updates - - Nothing to report at this time.
  - A. Sergeant Promotions / Promotional Testing – Updates / Process
  - B. Discussion / Next Steps

Executive / Closed Session

Nothing at this time.

Next Meeting – The next regular is scheduled for June 4, 2020 at 5:00 PM.

Public Forum / Public Comment

None

Adjournment – Commissioner Niesman made a motion to adjourn the meeting at 5:51 PM  
Commissioner Hahn seconded, motion passed.

*Respectfully Submitted,*

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***Police Commission Board Secretary, Jeff Hahn***

***Respectfully Submitted by:***

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*Denise Lawrence, Executive Assistant to the Chief of Police*